

Health & Safety Top 'X' Reporting

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
1	Inspecting Dangerous Structures	<ul style="list-style-type: none"> • Imminent collapse • Falling objects • Electricity/ Fire • Toxic substances • Trips and falls 	3	<p>Major disasters - hardly ever.</p> <p>Minor incidents caused by natural occurrences/ man. (likelihood 10 times a year).</p>	2	6	<p>Emergency Planning procedures in place - only authorised personnel to respond to Dangerous Structures call-outs and enter buildings.</p> <p>Take advice from Fire Brigade and emergency services.</p> <p>PPE issued and monitored.</p>	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
2	Entering Confined Spaces/ Working in Sewers	<ul style="list-style-type: none"> • Gasses • Low Oxygen • Rising water levels • Entrapment • Falling debris 	3	Regular inspections of sewers undertaken (Daily). Rotting organic matter creates gasses. Rising water levels following heavy rain. Slip & trips.	2	6	Atmosphere checks undertaken continuously. Emergency evacuation procedures – staff attend Confined Spaces Training including periodic testing and familiarisation. PPE issued and monitored. Breathing Apparatus issued. First aid training provided.	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
3	Staff operating vehicles in areas with pedestrians; or, operating in areas where there is vehicle movement; trade vehicles making deliveries	Collision <ul style="list-style-type: none"> causing injury to staff staff causing injury to other persons 	3	Trade vehicles supervised where appropriate. Staff operate in industrial sites with constant vehicle movements. Staff drive cars, vans and operate fork lifts etc. Services have specific policies / practices in place. Where appropriate, PPE and training provided.	2	6	Code of practice for designated drivers in place and will be reviewed and issued to all relevant staff. Walbrook Wharf – automatic barriers installed to depot. Training and licensing of all fork lift truck users. Restricted access to pedestrians via signage.	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
4	Lone working, out of hours and security duties	Lone working <ul style="list-style-type: none"> • Violence – including physical force, verbal abuse, threats, gestures and harassment • Illness whilst on duty 	2	Officers may carry out enforcement action which can cause tension. Services have lone working policies / practices in place but there are inconsistencies in policies.	2	4	Ongoing issues with Lone Working across services. Review of existing practices currently being undertaken to identify additional measures/ practices.	2		
5	Site Visits	<ul style="list-style-type: none"> • Collision • Trips and falls • Vermin infestations • Fatality / RTA's • Lone working • Noise issues • Working at height 	2	Major disasters - hardly ever. Minor incidents caused by natural occurrences/ man. (likelihood less than 2 per year)	1	2	Staff guidance note in place, intranet updated as required Outlook calendars used by all staff PPE issued	2		